

**Christ University, Bangalore**  
**Minor Research Projects**  
**Deanery of \_\_\_\_\_**

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Date: \_\_\_\_\_

<Name>

<Dept>

Christ University

Dear Sir/Madam,

Re: Your Research Project: \_\_\_\_\_

We are pleased to inform you that your Research Proposal under Faculty Research Program of Minor Research Projects Scheme has been approved. The project duration shall be 12 months from the start date. In this regard you may avail the financial support from the University on the following conditions.

1. The financial support is extended at your request.
2. The financial support of Rs 30,000/- (Rs Thirty Thousand Only) towards research Expenses will be disbursed progressively as under.
  - 25% on signing the agreement of Commitment and providing activity plan for the first three months.
  - 50 % on satisfactory progress made, at the end of first three months.
  - 25 % on satisfactory progress made at the end of second three months
  - The financial support of Rs 2500 (Rs Two thousand five hundred only) per month (up to maximum research period of 12 months) towards Research Allowance will be disbursed quarterly in arrears and first disbursement shall be due on satisfactory progress made, at the end of first three months and on that basis for subsequent three month periods.
3. Project Progress Report must be submitted at the end of every three months from start date till the duration of the project. Report for the final three months must be in the form of the completed project. There is no specified format for the report but it must contain relevant details of progress made on investigation preliminaries, data collection including sources and activity plan for the next quarter. The report must also attach all relevant expense vouchers in support of Research Expenses.
4. You must execute the Agreement of Commitment in the prescribed format
5. You must submit an Activity Plan for the first three months.
6. The start date for your project is \_\_\_\_\_.

Kindly acknowledge receipt and your acceptance by signing the duplicate of this letter.

HOD

Dean/Assoc. Dean